



Sunset Hills Elementary School
School Site Council Minutes
August 26, 2025 at 3:20 p.m.

Vision Statement:

Empowering learners and leaders to benefit our world.

Mission Statement:

Sunset Hills community shows respect, ownership, achievement, and responsibility in the pursuit of excellence in academics, athletics and the arts.

- 1) Call to Order @ 3:27
- 2) Welcome and Introductions
 - Attendees: Andrew Griesel, Principal; Dan Surmanek, Parent; Shelly Paxman, Admin Secretary; Jenn Sniezek, Teacher; Ray Ramirez, Community Member
- 3) Review/Edit/Modify SHES Site Council Bylaws
 - Reviewed by Andrew Griesel, made format corrections to numbering and approved for the 25/26 School Year
- 4) Review Existing Budget - Current as of August 26, 2025
 - Reviewed by Shelly Paxman, discussed the 4 main accounts and what they can be used for and how the expenses are approved between the pots. School May Designate is the only fund that is voted on and requires Site Council approval before using.
- 5) Applications for Tax Credit Money
 - 5500 - School May Designate (MUST BE VOTED ON)
 - i) Book Club - Nailah Robinson-Goss
 - (1) Requesting \$280 for 9 hours. The program will run from 9/5/25 to 4/24/26 and will have an estimated 15 Participants.
 - (2) Motion to vote by Shelly Paxman, 2nd by Jenn Sniezek, all Vote Yes

- (3) Book Club Approved by Site Council as requested
- ii) Garden Club - Lisa Moberg
 - (1) Requesting \$1225 for 39 hours. The program will run from 10/22/25 to 5/13/26 and will have an estimated 40 Participants.
 - (2) Motion to vote by Shelly Paxman, 2nd by Jenn Sniezek, all Vote Yes
 - (3) Garden Club Approved by Site Council as requested
- iii) Robotics Club - Lisa Moberg
 - (1) Requesting \$755 for 24 hours. The program will run from 10/22/25 to 4/29/26 and will have an estimated 20 Participants.
 - (2) Motion to vote by Shelly Paxman, 2nd by Jenn Sniezek, all Vote Yes
 - (3) Robotics Club Approved by Site Council as requested
- iv) Chess Club - Kaitlynn Neill
 - (1) Requesting \$1255 for 40 hours. The program will run from 9/4/25 to 12/20/25 and will have an estimated 15 Participants.
 - (2) Motion to vote by Shelly Paxman, 2nd by Jenn Sniezek, all Vote Yes
 - (3) Chess Club Approved by Site Council as requested
- v) NJHS - Kristen Lynch
 - (1) Requesting \$785 for 25 hours. The program will run from 9/4/25 to 5/15/26 and will have an estimated 30+ Participants.
 - (2) Motion to vote by Shelly Paxman, 2nd by Jenn Sniezek, all Vote Yes
 - (3) NJHS Club Approved by Site Council as requested
- vi) NJHS - Paige Wood
 - (1) Requesting \$630 for 20 hours. The program will run from 9/4/25 to 5/15/26 and will have an estimated 30+ Participants.
 - (2) Motion to vote by Shelly Paxman, 2nd by Jenn Sniezek, all Vote Yes
 - (3) NJHS Club Approved by Site Council as requested
- 5501 - Athletics - Reviewed by Shelly Paxman, no vote needed
 - i) Cross Country Coach - Rebecca Meyers
 - (1) Stipend of \$1,000 for Coaching (plus taxes/benefit costs)
- 5502 - Fine Arts - Reviewed by Shelly Paxman, no vote needed
 - i) School Musical - Randall Badsgard
 - (1) Requesting \$3135 for 100 hours. The program will run from 9/15/25 to 2/24/26 and will have an estimated 100+ Participants.

ii) School Musical - Michelle Paxman

(1) Requesting \$785 for 25 hours. The program will run from 9/15/25 to 3/6/26 and will have an estimated 100+ Participants.

iii) Choir Programs - Randall Badsgard

(1) Requesting \$3135 for 100 hours. The program will run from 9/10/25 to 5/20/26 and will have an estimated 90+ Participants.

6) Call to the Public for Questions or Comments

- No further questions at this time

7) Future Agenda items

- Admin will ask if Randy Badsgard can join us for a meeting and help brainstorm ideas on gathering tax credit donations

8) Future Meeting Dates:

- September 30, 2025
- October 28, 2025
- November 18, 2025
- December 16, 2025
- January 27, 2026
- February 24, 2026
- March 31, 2026
- April 28, 2026
- May 19, 2026

9) Meeting adjournment @ 4:06